**Appendix A**

**PRE-USE: AERIAL / SCISSOR LIFT INSPECTION CHECKLIST**

**Equipment Make/Model: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Serial Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

□ Owner’s manual legible and stored inside the container located on the platform.

□ All decals legible and in place.

□ Fluid levels checked. (Hydraulic oil, engine oil, coolant, etc)

□ Structural and other critical components present and all associated fasteners and pins in place.

□ Battery packs in place, properly connected and not leaking.

□ Compartment covers in place.

Check the following components or areas for damage, modifications, and improperly installed or missing parts:

□ Electrical components, wiring, and electrical cables

□ Hydraulic power unit, reservoir, hoses, fittings, cylinders, and manifolds

□ Drive and turntable motors and torque hubs

□ Boom wear pads

□ Tire and wheels

□ Limit switches, warning alarms, and horn

□ Nuts, bolts, and other fasteners

□ Gauges

□ Beacon and lights

□ Fall Protection Devices (railing, gates, toe boards, anchor/connecting points, etc)

Check entire machine for:

□ Cracks in welds or structural components

□ Dents or damage to machine

Equipment operation:

□ Test all controls for proper operation

**Comments**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Month:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Year**:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Date** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** |
| **Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Date** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  |  |  |  |  |  |  |
| **Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |