

THE PENNSYLVANIA STATE UNIVERSITY
Environmental Health and Safety

Date: October 7, 2009
To: Safety Council Minutes
Subject: Minutes of Meeting – September 16, 2009

I. CALL TO ORDER

A. Ms. Claver called the meeting to order at 9:30 a.m.

II. WELCOME

A. Ms. Claver welcomed members to the September meeting.

III. REVIEW OF THE MINUTES FROM MAY 20, 2009

A. The minutes were approved as printed and distributed.

IV. ADMINISTRATIVE

A. Ms. Claver gave an update on the H1N1 Flu. The following key points were:

1. A video from U tube was shown and she thanked Ed Dobo for finding the presentation.
2. The pandemic is worldwide and is still considered a phase six by the World Health Organization, a reflection of the spread, not severity of the disease.
3. Updates regarding the flu are available at www.flu.psu.edu.
4. At present, PSU has 200 cases.
5. The flu is easily transmitted from person to person that are in close contact.
6. The target ages are 5-24.
7. The flu stays on surfaces for eight hours and normal disinfectant will kill the germs.
8. Proper hand washing will help prevent the spread of the disease.
9. Vaccinations will be available.

- B. The funding for AED program has been approved. At present, there are 300 units in place. More units will be put into place, once the criteria have been met for the specific areas. Maintenance will be required to be performed by the Office of Physical Plant.

V. Program Reports

- A. Mr. Linsenbigler gave a brief presentation to provide Council with an occupational safety and health update. This presentation included a review of the current status of the Integrated Safety Plan (ISP), a summary of upcoming safety program initiatives, and an overview of tools and resources available through EHS.

- B. He informed Council that there was a recent incident at the University Airport in which three employees were injured due to a fall from an elevation. This incident is currently being investigated by OSHA.

- C. He introduced Tony Cygan as the new Occupational Safety Program Manager within EHS. Tony started in June and will be working with Safety Officers to implement and support occupational safety programs across the University.

- D. Ms. Lumley-Sapanski advised Council that there have been two regulatory inspections. When inspectors have spoken to University personnel, these University employees have reacted negatively to the inspectors and this can impact the outcome of an inspection. Please remind your constituents the importance of starting out on the right foot.

- E. Mr. Cygan reminded Council the annual lockout/tagout reviews are coming due. If anyone needs help, please contact him.

- F. Mr. Triebold reported that ninety-four total evacuation plans have been completed. He urged Council to complete their evacuation plans in a timely

manner. He will provide training regarding the process for completing the plans. Please contact him if you are interested in receiving this training.

- G. Mr. Triebold advised Council that National Fire Prevention week is October 5, 2009 – October 9, 2009. The Environmental Health and Safety office will have a display on October 8, 2009 from 11:00 am. – 2:00 p.m. in front of the Hub near the gazebo.
- H. Mr. Conklin reported the ongoing programs that are being presented to the Commonwealth Campuses, such as, enhancing safety programs, ISP, scheduling PMA inspections, the EHS snapshot for quick references and personal protective equipment.
- I. Mr. Conklin is currently turning over the Chemical Inventory Management System (CHIMS) program to Barry Cowher. There are still areas that need to be brought into the program.

VI. Miscellaneous

- A. Ms. Snook advised Council that additional telephone emergency stickers are available. If you have any areas in your jurisdiction that need additional or replacement stickers, please contact EHS.
- B. Please notify Ms. Snook if you have any address, home and office phone number changes, or email addresses. This listing is used for notification in case of an emergency and is not distributed widely.
- C. Mr. Armstrong, PMA, advised Council that numerous web events are available through PMA. Information will be forwarded when available.

VII. ADJOURNMENT

A. The meeting was adjourned at 10:42 a.m.

**THE NEXT MEETING OF THE UNIVERSITY SAFETY COUNCIL WILL BE HELD OCTOBER 21, 2009
AT 9:30 A.M. AT THE HAZMAT BUILDING.**

Members Present: M. Bates, E. Boeldt, R. Brouse, J. Burket, M. Claver, C. Colborn, G. Conklin, T. Cygan, S. DeRosa, E. Dobo, S. Foard, K. Frederick, D. Fronk, R. Fulton, M. Herbert, K. Mogle for G. Henry, B. Holden, C. McGinley, S. Zeigler-Byers for C. Kanour, M. Linsenbigler, J. Lonjin, K. Lumley-Sapanski, P. Peworchik, R. Pruss, S. Koontz for C. Rickards, R. Stoner, S. Triebold, R. Weber, J. Wieshaupt, D. Will

Areas Not Represented: Applied Research Lab, College of Communications, College of Health & Human Development, College of Information Sciences & Technology, College of Liberal Arts, Military, Commonwealth Services, Office of Physical Plant, Risk Management Office, Schreyers Honors College, Smeal College of Business, University Libraries

Guests: Joe Armstrong, PMA

Respectfully submitted,

Jill M. Snook

JMS/jms