

THE PENNSYLVANIA STATE UNIVERSITY
Environmental Health and Safety

Date: December 2, 2008
To: Safety Council Members
Subject: Minutes of Meeting – November 19, 2008

I. CALL TO ORDER

A. Ms. Claver called the meeting to order at 9:30 a.m.

II. WELCOME

A. Ms. Claver welcomed members to the November meeting.

III. TOPIC OF THE MONTH

A. Mr. Triebold gave a PowerPoint presentation to council on "Event Fire Safety Requirements." Steve reminded members that when planning events to insure fire safety requirements are followed and taken into consideration no matter how large or small of a gathering is planned. Handouts were provided to members and the information is also available on the EHS Website at http://www.ehs.psu.edu/occhealth/Event_fire_safety_and_seating_plan.pdf.

B. Mr. Lloyd Rhoades, PSU Snow Marshal, Office of Physical Plant, gave a presentation on the logistics of snow removal at University Park Campus. Key points:

- The University Park Campus has 32 miles of paved roads and streets, 25 miles of paved walkways, 10,900 exterior doors, and 17,000 parking spaces.
- The decision is made by 5:00 a.m. if there will be a possible delay or closure.
- WPSU FM radio is the source for reporting a delay or closure.
- It takes seven to eight hours overnight to clear a moderate snow (4-5 inches) with the aim for optimal cleaned condition at 7:00 a.m.
- It takes four hours initially for sidewalks to be cleared and they are re-visited periodically for cleaning.

- Entrances are continuously cleaned.
- C. Report any problem areas or concerns to Mr. Rhoades.

IV. ADMINISTRATIVE

- A. Ms. Claver advised Council that Mark Linsenbigler has been promoted to Manager, Occupational Health and Safety. He will lead the initiative for OSHA program enhancements.
- B. Ms. Claver advised Council that she is chairing an AED Committee to review the placement, use and maintenance of AEDs. Updates to Council will be provided.
- C. Ms. Claver reported there have been eleven regulatory compliance inspections over the last eighteen months at University Park and the campuses. These included inspections by PA DEP, Nuclear Regulatory Agency and Environmental Protection Agency.
- D. Ms. Claver and Mr. Foard have been visiting all of the regional OSHA offices to introduce ourselves and meet their administrative staffs.
- E. Mr. Linsenbigler informed Council that EHS offered "OSHA Basics" training for the first time at University Park during November 2008. This training has been developed to cover safety issues relevant to PSU and is being initially targeted at Council members, departmental safety representatives, and supervisory personnel (especially those who supervise maintenance or shop employees). The next session is scheduled for Wednesday, January 14, 2009 from 9:00 AM to 4:00 PM at the Haz Mat Building. All attendees must pre-register using the EHS online system located at https://apps.opp.psu.edu/ehs_training/.

V. MISCELLANEOUS

- A. Mr. Armstrong, PMA, advised Council that PMA is offering "[Winter Web Events](#)". The schedule and the instructions to register for the webcams at:
- B. Ms. Snook requested Council to provide any changes or new areas your work units occupy for emergency notifications.

VI. ADJOURNMENT

- A. Ms. Claver adjourned the meeting at 10:38 a.m.

THE NEXT MEETING OF THE UNIVERSITY SAFETY COUNCIL WILL BE HELD JANUARY 21, 2009 AT 9:30 A.M. AT 118 ASI BUILDING.

Members Present: E. Boeldt, B. Cain for J. Burket, M. Claver, C. Colborn, E. Dobo, S. Foard, T. Griffiths, M. Herbert, C. Hort, D. Iddings, J. Lonjin, C. Kanour, M. Linsenbigler, R. Pruss, R. Stoner, S. Triebold, L. White, D. Will

Areas Not Represented: Applied Research Lab, College of Communications, College of Education, College of Information Sciences and Technology, Commonwealth Services, Office of Physical Plant, Eberly College of Science, Facilities & Real Estate Leased, Housing & Food Maintenance Operations, Huck Institute of the Life Sciences, Information Technology Services, Military, Office of Physical Plant, Office of the Vice President for Research and Graduate School, Outreach & cooperate Extension World Campus, Risk Management Office, Student Affairs, Schreyers Honors College, Smeal College of Business,

Guests: Joe Armstrong, PMA
Bruce English, Intercollegiate Athletics
Lloyd Rhoades, Office of Physical Plant

Respectfully Submitted, Jill Snook
Secretary, University Safety Council

JMS/jms