

Oil and Fuel Spills

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Procedures/Notifications/Documentation/Follow-Up:

For facilities that have a Spill Prevention, Control, and Countermeasures (SPCC) Plan, those procedures must be immediately followed. For other facilities, the following apply:

When to Report:

All spills/releases that enter surface water of any size must be immediately reported to EHS after emergency procedures have been implemented. Other spills/releases of oil containing materials must be reported if they exceed 1 quart, with the exception of spills/releases that are confined to areas inside buildings that do not have floor drains. For spills to paved surfaces or floors that have been cleaned-up, report to EHS the as soon as possible.

What to Report:

The following information is to be called into EHS initially, and then provided in writing. For a small spill, a follow-up email will suffice.

- Name and title of person reporting incident
- Date, time and location of incident
- Phone number where the person reporting the incident can be reached
- Brief description of the incident
- Extent of contamination of land, water, or air, if known (e.g., bodies of water)

Regulatory Reporting Requirements:

EHS staff will notify appropriate regulatory agencies for University Park and will work with facilities at other locations to determine reporting needs.

Clean-Up:

Small spills/releases are to be cleaned-up by the facility. Used absorbent materials and contaminated soil must be disposed through the Chemical Waste Management Program.