

Needle Stick Injury Accidents

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Procedures/Notifications/Documentation/Follow-Up:

When to Report:

Whenever an employee is injured by a hypodermic needle, regardless of the circumstances, report to EHS within 72 hours

What to Report:

- Name and title of person reporting incident
- Name of injured employee's supervisor
- Date, time and location of incident
- Phone number where reporting person can be reached
- Brief description of incident
- Phone numbers where the involved persons can be reached
- Source of needle, if known